

Clinical/FP Funds

Understanding what search parameters to use in the UNCFP Ledger Rollup and TarHeel Reports (Tableau) in order to see your Clinical/FP funds (fund 28542)

Infoporte UNCFP Ledger

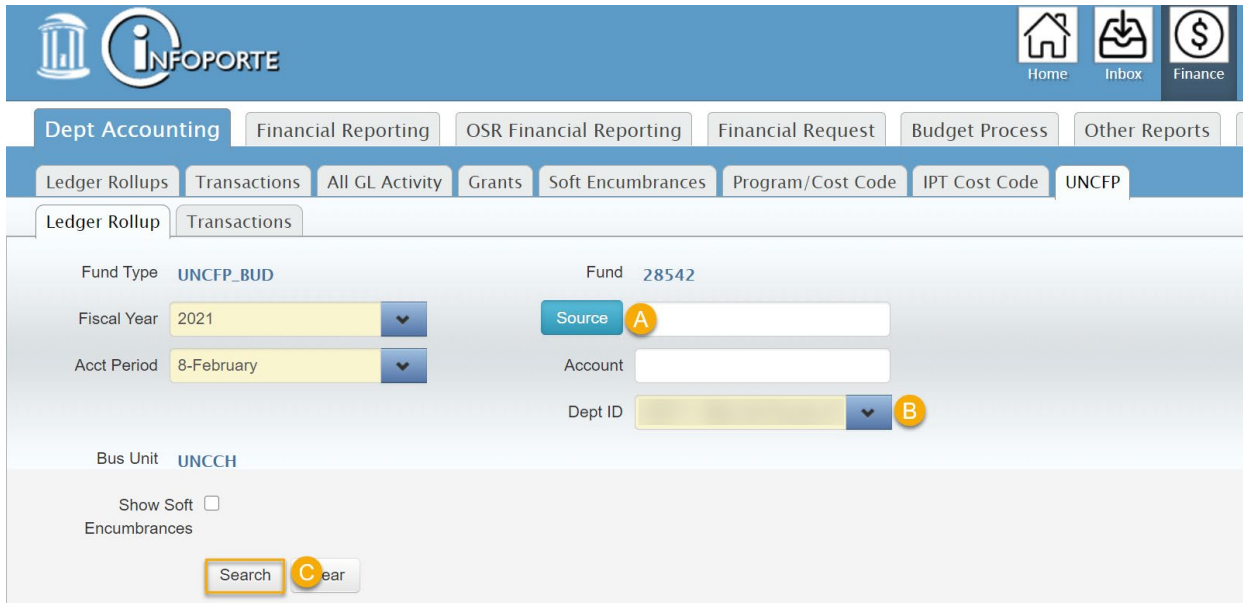
Beginning in FY18 all UNCFP transactions (fund 28542) moved to the UNCFP tab in Infoporte. FY17 and before can be found on the regular Ledger Rollup and Transactions tabs.

1. Navigate to *Infoporte > Finance > Dept Accounting > UNCFP*. Then follow the steps below:

- a. If you would like to see your sources broken out then leave the **Source** button highlighted blue. If you would like to see your sources rolled up for the department you selected unselect the **Source** button so that it is highlighted gray vs. blue.

Note: You may notice that some departments are too large to view each individual FP source broken out on the UNCFP ledger. If this is the case the only way to view your funds is by a specific source OR all UNCFP funds rolled up

- b. Select your **Dept ID**
- c. Click **Search**



2. UNCFP funds are budgeted by account groupings, so the budget and expenses are broken down for each account group. The Grand Total is displayed at the top of the page. Clicking a link takes you to the Transactions tab showing transactions for that account.

Ledger Totals	Budget	Pre-Encumbered	Encumbered	Actuals	Available Balance	Budget MTD	Actuals MTD
Grand Total Revenue	3,247,873.84	0.00	0.00	2,455,910.16	791,763.48	400,815.12	-106,804.44
Grand Total Expense	3,285,138.81	0.00	4,584.35	2,555,007.22	705,537.24	383,107.68	-409,970.75

Ledger Group: UNCFP_BUD - Business Unit: UNCCH - Fund Code: 28542 - Source: 17024 - Department							
Account	Budget	Pre-Encumbered	Encumbered	Actuals	Available Balance	Budget MTD	Actuals MTD
442710 IMD Allocation vSRVAL ASa	0.00	0.00	0.00	308.70		0.00	0.00
442730 IMD Benefits	0.00	0.00	0.00	292.12		0.00	0.00
Subtotal 400000 All Revenues	0.00	0.00	0.00	600.82	-600.82	0.00	0.00
Revenue Total	0.00	0.00	0.00	600.82	-600.82	0.00	0.00

TarHeel Reports (Tableau)

SOM Budget vs. Actuals Report

Use this report to view your clinical revenue and expenditures compared to the UNCFP budget that was submitted.

- Navigate to *TarHeel Reports > SOM > Budget > SOM Budget vs. Actuals Report > Summary by Fund Type tab*. Then follow the steps below:
 - Select your *Dept and Description* and/or *Dept and Division*.
 - Select *FP* from *Fund Code Type*

Account Type New	Fund Code Type New (group)	2017	2018	2019	2020 Budget	2020 Actuals vs Budget	2021 Budget	2021 Actuals vs Budget
1) Revenue	FP	\$18,613,088.25	\$20,707,802.44	\$14,701,991.44	\$15,729,576.25	\$14,458,596.11	\$1,270,980.14	19,146,356
	Total	\$18,613,088.25	\$20,707,802.44	\$14,701,991.44	\$15,729,576.25	\$14,458,596.11	\$1,270,980.14	19,146,356
2) Expense	FP	-\$16,035,407.41	-\$20,148,408.96	-\$15,116,860.53	-\$16,598,440.99	-\$15,666,257.65	\$932,183.34	-18,650,841
	Total	-\$16,035,407.41	-\$20,148,408.96	-\$15,116,860.53	-\$16,598,440.99	-\$15,666,257.65	\$932,183.34	-18,650,841
Grand Total		\$2,577,680.84	\$559,393.48	-\$416,869.09	-\$868,864.74	-\$1,207,661.54	\$-338,796.80	495,515

- The result will display the budget, actuals, and budget vs. actuals for each fiscal year.

FP Financial Statements

Use this report to view your days of cash available.

- Navigate to *TarHeelReports > SOM > FP Reports > FP Financial Statements*. Then follow the steps below:
 - Select the *Period(s)*. The preset filter will pull one period less than there is ACTUALS ledger activity for.
 - Select your *Department* and/or *Dept ID*
 - Optional filters to further query the data: *Classfield*

	Cash	Expense YTD	Expense per Day	Days of Cash
UNCCH	104,625,204	477,029,042	1,963,082	53.3

	YTD Actual	YTD Budget	YTD Budget vs Actual	MTD Actual	PY MTD Actual	PY YTD Actual
Gross Charges	762,494,479	739,845,251	22,649,228	94,040,640	92,874,048	777,470,045
Writeoffs	(449,669,927)	(450,409,688)	739,761	(44,774,979)	-59,354,015	(478,962,002)
Other Operating Revenue	77,265,512	100,037,839	(22,772,327)	(5,634,437)	9,352,911	87,215,068
UPL Transactions	3,410,361	38,943,582	(35,533,222)	(24,834,930)	4,193,067	39,935,049
Funds Flow	0	1	(1)	0	0	0
Subtotal	393,500,425	428,416,985	(34,916,560)	18,796,294	47,066,010	425,658,160
Faculty & Staff Salaries	(283,500,739)	(301,878,511)	18,377,771	(34,471,563)	-32,596,839	(269,944,531)
Faculty & Staff Benefits	(83,546,358)	(85,049,441)	1,503,084	(11,817,168)	-11,259,427	(75,303,213)
Contracted Services	(12,018,366)	(13,078,750)	1,060,385	(1,319,254)	-1,601,871	(11,926,396)
Home Office Allocation	(38,140,496)	(38,140,498)	2	(4,767,562)	-4,439,011	(35,502,904)

- The result will display the year-to-date expenses, expense per day, and the calculation to get days of cash onhand by department.

It is not recommended to view UNCFP funds in ConnectCarolina Budget Overview.