



**TITLE OF POLICY**

TEC 2.0 Monitoring Student Time in the Foundation Phase

**PURPOSE AND SCOPE**

Establishes the hourly limit of scheduled and required educational activities each week in the Foundation Phase. This policy applies to all courses within the Foundation Phase.

**RESPONSIBLE PARTY AND REVIEW CYCLE**

The Education Committee will review the policy on an as-needed basis according to the Foundation Phase Committee's evaluation and input.

**LCME REFERENCE(S)**

LCME 8.8: Monitoring Student Time

**HISTORY OF APPROVALS AND UPDATES**

Education Committee approved on July 16, 2018

Education Committee amended and approved December 16, 2019

Revised for TEC 2.0 March, 2023

Approved by Education Committee April, 2023

**POLICY**

The Foundation Phase is composed of five required courses each semester: 3 Medical Science Courses, Patient Centered Care Course, and Social and Health Systems. Concurrent courses cannot exceed 25 *scheduled* hours per week and cannot exceed 30 *required* hours per week. Scheduled hours include CBL sessions, PALS, other small groups, patient presentations, labs, dissections, quizzes, and examinations. Required hours include scheduled hours as well as the following activities: simulations, prosections, required computer-based modules and assigned self-directed learning group work. Required activities do not include assigned readings, review of educational materials or exam preparation.

**PROCEDURE(S):**

The Foundation Phase records and monitors weekly hours during course and phase evaluations.

**DEFINITION(S):** N/A